

**PT. Trakindo Utama Training Center**  
Jl. Raya Narogong KM. 19, Cileungsi - Bogor 16820  
West Java - INDONESIA  
Phone: +62-21-8233361 (Hunting), Fax: +62-21-8233360

## Seat Confirmation Letter

Ref No. : 1191/SCL/L&TD/IV/19  
Date : April 11th, 2019  
To : **Andi Mahendra**  
SN SAP : **22350**  
From : Learning & Development Manager  
CC : Service Operation Medan  
Branch Manager Medan  
Learning & Development Area NORTHERN SUM

Dear All,  
Aligned with corporate initiatives, Learning and Development - Head Office will conduct:

Class of : **Intermediate Powertrain System**  
Date : 22 - 26 April 2019  
Time : 07.00 - 16.00 WIB  
Venue : PT. Trakindo Utama Training Center  
Jl. Raya Narogong KM. 19, Cileungsi, Bogor.  
Telp : (021) 8233361  
TCAR Link : <http://tcar-ecv.trakindo.co.id/Tcar?title=Create&idparent=menuMaster1&IONo=1B1903100287&IOName=INTERMEDIATE POWER TRAIN SYSTEM>

Training Center will provide dormitory including meals and laundry for the participants who will attend the training. All participants have to check-in at the dormitory before training started and check-out after the training finished.

- Check-in date : **21 April 2019**
- Check-out date : **27 April 2019**

**Note: Before you open the TCAR Link, kindly please log in to your trakindo portal**

Student must bring their own:

- Safety shoes
- Overall for all technical course

Training Center should be notified for attendees confirmation at least one week before the course commencement.

Should you need further assistance, please do not hesitate to contact us.

Yours sincerely,



**Sumardi**  
Learning & Development Manager

# Road Map to PT. Trakindo Utama Training Center

Attached road map to Training Center Cileungsi

